

# HICS 204 - ASSIGNMENT LIST

1. BRANCH  
SERVICE

2. GROUP/UNIT  
COMMUNICATIONS

3. INCIDENT NAME

4. OPERATIONAL PERIOD

DATE: TIME:

5. PERSONNEL

SECTION CHIEF:

BRANCH DIRECTOR:

GROUP/UNIT LEADER:

6. PERSONNEL ASSIGNED THIS PERIOD

Location	Location	Location	Location	Location	Location
Members	Members	Members	Members	Members	Members

7. KEY OBJECTIVES

8. SPECIAL INFORMATION / CONSIDERATION

9. PREPARED BY (BRANCH DIRECTOR)

10. APPROVED BY (PLANNING SECTION CHIEF)

11. DATE

12. TIME

13. FACILITY NAME