

## Advisory Committee

Monday, August 27, 2007 – 11 a.m. – 12 noon

### Meeting Summary (Conference Call)

1. Participants:

Karl Padroni, AMR,  
Lisa Davies, Chapa-de,  
Jill Meeh, Sutter Auburn Faith  
Barbara Todd, Sutter Roseville  
Doug Buchanan, ACS Coordinator

2. Review/consider revisions to Community Surge Plan

Doug stated that the distinction of Level III from Levels I and II Surge is the local declaration of a “Healthcare Surge Event” by the Public Health Officer. After review of the Level III procedures in the revised draft, the committee made the following recommendations:

- Criteria: change “Healthcare System Surge” to “Healthcare Surge Event” as defined
- All Hospitals: delete items under (iii), since they are listed under MHOAC.
- MHOAC(iii): change “Participate in” to “Coordinate.”
- MHOAC (iv): add definitions for resources (e.g. Cal-MAT, DMAT, etc.).
- Control Facility (i): change “critical hospital services” to “available bed capacity,” and “Regional Control Facility” to “other Control Facilities within Region IV.”
- Control Facility: add “Coordinate additional bed capacity needs with MHOAC.”
- Dispatch Provider: delete item (ii), since it is redundant with Ambulance Providers.
- Ambulance Provider: re-order items ii and iii.
- Ambulance Provider: Change “ALS, BLS, and Critical Care” to “transport resources.”
- Ambulance Provider: delete item (iv), since it is redundant with number (ii).
- Consider addition section for “Non-hospital Healthcare Providers.”

3. Review/consider revisions to Hospital Surge Templates

Doug asked if the hospital preferred the policy template (HCF Template 1) or the HICS Incident Response Guide format (HCF Template 2). Not all facilities had the opportunity to compare both formats. After review of the revised Policy Template (HCF Template 1) for Level III, the committee made the following recommendations:

- Triggers: Change “HCC or Administrator on-call” to “Incident Commander.”
- Staffing: Delete “up to 10:1.”
- Communicate Hospital Status: add after “at least every hour,” “or as directed by the Control Facility.”
- Items (h) and (i): change “PH DOC” to “MHOAC” to provide consistency with Community Surge Plan.

### **Future Meetings:**

September 17 (11 a.m. – 12 noon) Conference Call

Objectives: Review/consider Surge Policy Templates for Level IV Surge

September 24 (11 a.m. – 12 noon) SSV EMS Agency Conference Room

Objectives: Review/consider Hospital Internal Codes, Healthcare MOU, ACS Work Plan