

Advisory Committee

Monday, August 20, 2007 – 11 a.m. – 12 noon

Meeting Summary

1. Participants:

Karl Padroni, AMR,
Lisa Davies, Chapa-de,
Tom Jones, Kaiser Roseville,
Mary Jo Sweeney, Public Health,
Jill Meeh, Sutter Auburn Faith
Doug Buchanan, ACS Coordinator

2. Review/consider revisions to Community Surge Plan

Doug reviewed revisions to the draft since our last meeting. He also distributed the national HAVBED standards information for review and consideration, especially in regard to standardized definitions (i.e. staffed beds vs. licensed beds, etc.). After review of the revised draft, the committee made the following recommendations:

- Revise definition of Level I to indicate that “no waivers needed for patient services.”
- Change “austere care” to “altered standard of care”
- Under Level I/Control Facility, add notification of the MHOAC

3. Review/consider revisions to Hospital Surge Templates

Doug asked if the hospital preferred the policy template (HCF Template 1) or the HICS Incident Response Guide format (HCF Template 2). Not all facilities had the opportunity to compare both formats. After review of the revised Policy Template (HCF Template 1), the committee made the following recommendations:

- Level I/Definition: add “no waivers needed for patient services.”
- Level I/Triggers: delete numbers of admissions
- Level II/Triggers: add “exceeded licensed bed capacity.”
- Level II/Staffing: delete ratio numbers
- Level III/Triggers: add “exceeded licensed bed capacity and surge bed capacity.”

4. Future Meetings

Several members shared that conference calls were a more convenient method for meeting, especially when documents are provided in advance. There was a suggestion that maybe one week does not provide sufficient time for review draft documents between meetings. Doug agreed to limit the focus (e.g. Level III only) in order to reduce the expected review time.

Next Meeting: August 27 (11 a.m. – 12 noon) Conference Call

Objectives:

- Review/consider Surge Policy Templates for Level III Surge