

Placer County Healthcare System Surge  
& Alternate Care Site Project

## Advisory Committee

Monday, October 22, 2007 – 1100-1200 (Conference Call)

### Meeting Summary

1. Participants:

Barbara Todd, Sutter Roseville  
Doug Buchanan, ACS Coordinator  
Shawn Joyce, S-SV EMS Agency

2. Update on Hospital Surge Plans

Barbara reported that she has begun an outline for an internal Surge Plan, based upon the Kaiser Roseville draft and the Placer Hospital Template previously developed. After some discussions, the committee agreed that the three Placer hospitals should maintain as much consistency as possible for internal Surge Plans/Policies. Doug agreed to compare the Kaiser draft with the Placer Hospital Template and provide a list of differences or discrepancies for the committee's consideration.

3. Update on ACS Target Facility Assessment

Doug reviewed the revised Target list and explained that the list has been narrowed to 2 target sites per area, based upon proximity and services (ie space, kitchen, bathrooms, etc.). Doug and Shawn will conduct a primary assessment of the 8 current target sites and provide their finding back to the committee. Doug will schedule formal site surveys in collaboration with the Hospital/Clinic EP Coordinators (hopefully prior to the Nov 26 Steering Committee meeting).

4. Review/consider draft ACS Staffing Plan

After review of the draft ACS Staffing Plan, the committee offered the following comments/revisions:

- (2. Staffing Requests:) Change “utilizing the following priority” to “Consider utilizing the following.” Move “Temporary Staffing Agencies” above “MHOAC.” Add examples under MHOAC, including: Cal-MAT, DMAT, etc.
- (Page 6: Estimated Staffing Levels) Change 1 Security to 2 per shift.

5. Review/consider Healthcare MOU

Doug pointed out that the list of internal Color Codes for hospital alerts is contained in the MOU and asks that each facility review their internal codes for consistency.

6. Future Meetings:

-Oct 29\*  
-Nov 19\*  
-Nov 26

Objectives:

ACS Supply Plan  
ACS Security Plan  
Patient Movement Plan

\*Conference Call