

Advisory Committee

Monday, October 1, 2007 – 1000-1200
Sierra-Sacramento Valley EMS Agency, 5995 Pacific St., Rocklin

Meeting Summary

1. Attendance:

Lisa Davies, Chapa-de
Tom Jones, Kaiser Roseville
Mary Jo Sweeney, Public Health
Jill Meeh, Sutter Auburn Faith
Barbara Todd, Sutter Roseville
Vickie Pinette, S-SV EMS Agency
Doug Buchanan, ACS Coordinator

2. Review/consider ACS Work Plan, Timelines, Objectives, & Deliverables

Doug reviewed the Work Plan for the ACS project. Tom suggested that the timeline might be a little aggressive, and also asked about the status of the Surge policies. Doug suggested adding the topic of Surge Policies to the end of today's agenda, and agreed that the ACS timelines may have to be modified depending upon progress made on each of the elements.

3. Review/consider draft ACS Facility Types

After reviewing the ACS Target Facility documents, the committee agreed to:

- Add Lincoln as a separate column for ACS Target areas
- Mary Jo will review the current facility agreements held by Public Health
- Doug will contact Red Cross and OES regarding any current facility lists and agreements
- Develop a map of possible target facilities, depicting a 1-mile radius from acute hospitals for review at the next meeting.
- Create Assessment Teams comprised of both clinical and facilities personnel. Doug will work with Vicky Pinette and Dr. Burton to obtain a letter to hospitals regarding the formation of Assessment Teams, as well as a letter to Target ACS Facilities regarding the importance of this project
- Consider "incentives" for target ACS facilities (e.g. Certificate, plaque, etc.)

4. Review/consider draft ACS MOU

The committee will return to this topic after developing more guidelines regarding ACS expectations and operations.

5. Review/discuss draft Healthcare MOU

Doug shared that the draft Healthcare MOU was distributed to the ACS Steering Committee at last month's meeting, and that this would be a topic for future discussion by the Advisory Committee.

6. ACS Activation Plan

After review of the draft ACS Activation Plan, the Advisory Committee agreed to:

- o Add language that clarifies the ACS is activated “after” a locally declared disaster (or Level III Surge).
- o Arrange the order of ACS Triggers by likelihood (i.e. most likely ACS to be activated first- move Outpatient above Inpatient Care).
- o Replace the “Target Capacity” for hospitals with the numbers agreed to by the Pan Flu committee.

7. Future Meetings:

Doug to send out draft materials for review prior to the next meeting/conference call.

Meeting Date

-Oct 8*

-Oct 22*

-Oct 29*

-Nov 19*

-Nov 26

Objectives:

Finalizing the Surge Policies/ACS Activation Plan

ACS Staffing Plan, Healthcare MOU

ACS Supply Plan

ACS Security Plan

Patient Movement Plan

*Conference Call